

ROLE AND RESPONSIBILITY OF THE HANDICAP AND COMPETITIONS COMMITTEE

The following are the roles and responsibilities of the Handicap and Competitions committee for Styrrup Hall Golf Club.

1. HANDICAP COMMITTEE

The England Golf Definition for the purpose of the role for a member of a handicap committee is as follows:-

"The Handicap Committee is responsible for maintaining the Handicap Index of members who designate Styrrup Hall Golf Club as their home club and to ensure the index is administered in accordance with the requirements of the Rules of Handicapping. It is responsible for ensuring compliance with the golf club's specified obligations and responsibilities under the Rules of Handicapping. The Handicap Committee must be a minimum of three persons, the majority of whom must be the player's peers to enable accurate review. It is generally recommended that the Handicap Committee is mixed gender".

The Styrrup Hall Handicap Committee are responsible for:-

1.1 Handicap Index Maintenance

The committee will endeavour to :-

- Maintain comprehensive, up-to-date player scoring records containing enough history to enable the accurate calculation of a player's Handicap Index.
- Review any home player's Handicap Index at least once a year between 1st October and 31st December to ensure it continues to reflect the player's actual or demonstrated ability and make fair adjustments where required.
- Conduct a handicap review at any point as required.
- Communicate unexpected Handicap Index Changes to the golfer.
- Encourage members to submit competition and social scores for handicap purposes.

1.2 Disputes, Reviews and Penalties.

- Establish Handicap Appeals procedures, using England Golf's appeals procedures.
- Settle any dispute following the Rules of Handicapping – contacting the County Handicap Advisor if it cannot be resolved at club level.
- Notify the County Handicap Advisor and/or handicapping or competitions system supplier of any inaccuracies when updating player scoring records.
- Apply any adjustments for exceptional scores, or handicap reviews, to the player record in the correct manner and inform the player of any change.
- Apply any applicable handicapping penalty score to a player's record and advise the player of any applied adjustment.
- As specified by England Golf, seek approval from the County Handicap Advisor for allotment, reinstatement, or adjustment of an elite level player's Handicap Index.
- Seek approval from the County Handicap Advisor for any upward adjustment above the hard cap.
- Establish procedures for suspension of a player's Handicap Index, seeking advice from the County Handicap Advisor.

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1.3 Rules and Mandatory Requirements

The Handicap Committee must:

- Ensure the club maintain an in-date course measurement certificate from the fixed point on each set of tees.
- Ensure that tees are formally rated using the USGA system, by their County Rating team/s, and display the course rating certificate in a prominent place.
- Determine the par and stroke index allocations and communicate those to players.
- Ensure the mandatory handicap allowances are used for all competitions.
- ensure conversion tables for Handicap Index to Course Handicap are displayed in a prominent position.
- Communicate procedures for handicap purposes when playing in an authorised format of play.
- Keep up to date with Rules changes and undertake relevant training.
- Ensure players fulfil their responsibilities under the Rules of Handicapping.

1.4 Time Commitment: This is a volunteer role.

1.5 Chain of command: Members should report to the Chair of Handicap Committee.

1.6 Term of Office The period is between three to five years, for continuity purposes.

2. Competitions Committee

2.1 Agree a Summer and Winter competitions schedule.

2.2 Organise and run competitions.

2.3 Issue Terms of Competitions for all Competitions and Majors.

2.4 Vet and verify eligibility and scorecards of winners and prize recipients.

2.5 Liaise with the club professional on all competition matters.

2.6 Communicate with members.